

**Instructions for Completing the Excel Version of the Application Form for
California Reading and Literacy Improvement and Public Library Construction and
Renovation Bond Act of 2000 Funds**

- 9) The Office of Library Construction and the California State Library are not responsible for inaccuracies that may result from using this template form. Please confirm the accuracy of all calculations and information entered before submitting the Application Form.
- 10) General Application Form instructions appear on Page 1 of the Application Form.

TO BEGIN FILLING OUT THE APPLICATION, SELECT THE WORKSHEET TAB NAMED "APPLICATION" (Shown on the bottom-left of your screen, and to the right of the tab identified "INSTRUCTIONS")





APPLICATION FORM

CALIFORNIA READING AND LITERACY IMPROVEMENT AND PUBLIC LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 2000 FUNDS

Administered by the California State Library, Office of Library Construction

The applicant local jurisdiction, pursuant to the Education Code, Title 1, Division 1, Part 11, Chapter 12, Articles 1-3, sections 19985-20011 and Title 5, Division 2, Chapter 3, sections 20430-20444 of the California Code of Regulations, hereby makes application for a state matching grant for the construction or remodeling of the public library facility described herein and in all supporting documents:

APPLICATION FORM INSTRUCTIONS:

-  Limit comments throughout the entire form to the space provided unless otherwise stated.
-  Single space responses, limiting type size to no smaller than 11 points if using a computer, or 12 pitch (elite) if a typewriter is used.
-  Attachments shall not be accepted unless required by regulation or called for in the application form.
-  Applicants shall submit a completed Application Form and six additional copies of the form.

(See section 20440 for complete application submittal requirements)

PROJECT IDENTIFICATION

1. Official Name of Project: > San Mateo New Main Library

2. Type of Applicant Jurisdiction: > (Check one only)

City: ☒ County: ☐ City/County: ☐ District: ☐

3. Grant Applicant Name: > City of San Mateo

Legal name of jurisdiction that will own building

(For multipurpose projects, list the legal name of the jurisdictions that will own the public library portion of the multipurpose building.)

4. Authorized Official of the Applicant Jurisdiction: > Sue Lempert

Mayor, Chairperson of Board of Supervisors, Head of Special District, authorized to sign the application

Title: > Mayor

Phone: > 650-522-7048

E-mail: > slempert@cityofsanmateo.org

Address: > City of San Mateo, 330 West 20th Avenue, San Mateo, CA 94403

5. Project Coordinator: > Kathleen G. Ouye

Name of individual who will have administrative control over the project for the applicant local jurisdiction

Title: > City Librarian

Phone: > 650-522-7802

E-mail: > kgouye@cityofsanmateo.org

Address: > San Mateo Public Library, 55 West Third Avenue, San Mateo, CA 94402

6. Alternate Project Contact Person: > Pauline Mingram

If the project coordinator is unavailable, the contact person shall be authorized to act in the capacity of the project coordinator.

Title: > Library Operations Manager

Phone: > 650-522-7802

E-mail: > pmingram@cityofsanmateo.org

Address: > San Mateo Public Library, 55 West Third Avenue, San Mateo, CA 94402

7. Head of Planning Department: > Ron Munekawa

(For the applicant jurisdiction, if applicable. Special Districts are exempt.)

Title: > Chief of Planning

Phone: > 650-522-7204

E-mail: > rmunekawa@cityofsanmateo.org

Address: > City of San Mateo, 330 West 20th Avenue, San Mateo, CA 94403

8. Head of Public Works or General Services Department: > Larry A. Patterson

If Applicable: Head of Public Works or General Services Department for the applicant jurisdiction. Special Districts are exempt.

Title: > Director of Public Works

Phone: > 650-522-7300

E-mail: > lpatterson@cityofsanmateo.org

Address: > City of San Mateo, 330 West 20th Avenue, San Mateo, CA 94403

9. Operating Library Jurisdiction: > San Mateo Public Library

Legal name of library that will operate the public library.

10. Library Director Name: > Kathleen G. Ouye

Public library director for the library jurisdiction that will operate the public library.

Title: > City Librarian

Phone: > 650-522-7802

E-mail: > kgouye@cityofsanmateo.org

Address: > San Mateo Public Library, 55 West Third Avenue, San Mateo, CA 94402

11. Alternate Library Contact Person: > Pauline Mingram

If the library director is unavailable, the contact person shall be authorized to act in the capacity of the library director.

Title: > Library Operations Manager

Phone: > 650-522-7802

E-mail: > pmingram@cityofsanmateo.org

Address: > San Mateo Public Library, 55 West Third Avenue, San Mateo, CA 94402

12. Library Building Program Consultant: > 1.Kathryn Page 2. Robert H. Rohlf (Phone 612-921-9401)

(If applicable)

Title: > 1.Principal Kathryn Page Associates 2.Managing Partner

Phone: > 1. 415-337-7272

E-mail: > kpage@ionix.net plcbob@bitstream.net

Address: > 1.354 Los Palmos Drive, San Francisco, CA 94127 2. 4831 Penn Ave. South, Minneapolis, MN

13. Technology Planning Consultant > N/A

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

14. Project Architect: > Jennifer Devlin **License #** > C27334

Providing construction budget estimate and/or conceptual plans.

Title: > Principial Architect Phone: > 415-285-9193
E-mail: > jennifer.devlin@ehdd.com
Address: > Esherick Homsey Dodge & Davis, 500 Treat Ave., San Francisco, CA 94110

15. Project Manager: > N/A

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

16. Construction Manager: > N/A

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

17. Construction Cost Estimator: > Scott B. Lewis

(If applicable)

Title: > President Phone: > 415-543-4074
E-mail: > sbl-oli@msn.com
Address: > Oppenheim Lewis, Inc., 60 Federal Street, Suite 307, San Francisco, CA 94107

18. Hazardous Materials Consultant: > Karen Schroeter

(If applicable)

Title: > Project Manager Phone: > 510-547-7771
E-mail: > karin@rgaenv.com
Address: > RGA Environmental, 4701 Doyle St., Suite 14, Emeryville, CA 94608

19. Project Interior Designer: > Beverly J. Moris

(If applicable)

Title: > Managing Director, Interior Design Phone: > 415-546-0400
E-mail: > bmoris@smwm.com
Address: > SMWM, A472989 Market St., 3rd Floor, San Francisco, CA 94103

TYPE OF PROJECT

New Public Library Building

1. Construction of a New Public Library Building
2. Conversion of an Existing Building into a New Public Library Building
3. Conversion and Expansion of an Existing Building into a New Public Library

Gross Total Project Square Footage

> _____ 93,806 SF
> _____ SF
> _____ SF

(Include both new & remodeled square footage.)

Gross Square Footage

Remodeling: > _____ SF
Expansion: > _____ SF

Priority:

☐ First Priority "Joint Use"

☐ Co-Location Joint Use

☒ Joint Venture Joint Use

☐ Computer Center

☐ Shared Electronic/Telecommunications

☐ Family Literacy Center

☐ Subject Specialty Center

☐ Homework Center

☐ Career Center

☒ Other similar collaborative library services with direct benefit to K-12 students

Specify: > Student Research Center

☐ Second Priority "All Others"

Existing Public Library Building

4. Remodeling an Existing Public Library Building
5. Remodeling and Expansion of an Existing Public Library Building

Gross Total Project Square Footage

> _____ SF
> _____ SF

(Include both new & remodeled square footage.)

Gross Square Footage

Remodeling: > _____ SF
Expansion: > _____ SF

☐ First Priority

A public library project in the attendance area of a public school that has inadequate infrastructure to support access to computers and other educational technology.

"Inadequate infrastructure" is defined as an incoming telecommunication connection to a school building of equal to or less than 512 thousand bits per second (512K bps)

Name of Public School: > _____

☐ Second Priority "All Others"

Field Act Applicability *(Joint use projects only)*

6. Is the project subject to the Field Act?

> YES ☐ NO ☒

Multipurpose Buildings (Multipurpose Building Projects Only)

Is the project a Multipurpose Building?

>

YES ☐ NO ☒

(A multipurpose building is a multi-occupant facility, part of which is a public library and part of which is used for other purposes.)

Types of Multipurpose Building Uses & Square Footage Allocations

Space Use	SQ FT	%
1. Dedicated to Public Library Use <small>(Including Public Library / School Library Use, if Joint Use Project)</small>	> _____ SF	0 <small>Line 1 SF divided by (Line 1 SF + Line 3 SF)</small>
2. Dedicated to "Other" Uses	<u>SQ FT</u>	
A. Specify > _____	_____ SF	
B. Specify > _____	_____ SF	
C. Specify > _____	_____ SF	
D. Specify > _____	_____ SF	
E. Specify > _____	_____ SF	
F. Specify > _____	_____ SF	
G. Specify > _____	_____ SF	
H. Specify > _____	_____ SF	
3. Subtotal: Dedicated to "Other" Uses	> _____ 0 SF <small>Add Lines 2A SF thru 2H SF</small>	0 <small>Line 3 SF divided by (Line 1 SF + Line 3 SF)</small>
4. Common Areas¹		
5. Subtotal: Total of Common Areas¹	> _____ SF <small>Must equal Line 6 SF + Line 7 SF</small>	
	<u>SQ FT</u>	
6. Public Library Pro Rata Share of Common Areas¹	> _____ 0 SF <small>Line 5 SF x % in Line 1</small>	
7. "Other" Uses Pro Rata Share of Common Areas¹	> _____ 0 SF <small>Line 5 SF x % in Line 3</small>	
8. TOTAL MULTIPURPOSE BUILDING SQUARE FOOTAGE	> _____ 0 SF <small>Add Lines 1SF, 3 SF, & 5 SF</small>	
9. SF ATTRIBUTABLE TO PUBLIC LIBRARY USE	> _____ 0 SF <small>Line 1 SF + Line 6 SF</small>	

¹ "Common Areas" are those areas of a multi-occupant building that are shared by all occupants, such as lobbies, vestibules, mechanical rooms, restrooms, custodial areas, delivery, shipping and receiving areas, loading docks, kitchenettes, auditoriums, meeting rooms, conference rooms, and storage areas that are used by all parties of a multipurpose building.

PROJECT PLANNING INFORMATION

Population Growth

When providing the 1980, 2000, and 2020 population figures below, the applicant shall count only those residents:

- (a) Within the official boundaries of the applicant jurisdiction, and
- (b) Within the service area of the proposed project, but
- (c) Exclude all people living within the boundaries of other special district, county, or city public library service areas, for which there is no public library service contract with the applicant.

All Projects:

1. **Public library project's service area 1980 population:** > 88,012
2. **Source:** > U.S. Census Bureau 1980
3. **Population Percentage Change from 1980 to 2000:** > 17%
4. **Public library project's service area 2000 population:** > 103,307
5. **Source:** > U.S. Census Bureau 2000
6. **Population Percentage Change from 2000 to 2020:** > 19%
7. **Public library project's service area 2020 population:** > 122,500
8. **Source:** > ABAG(Association of Bay Area Governments) Projections 2002

Joint Use Projects (Both Co-location & Joint Venture Projects):

9. **Project's public school attendance area(s) 1980 student population:** > 13,185
10. **Source:** > Calif.Dept.of Education, CBED data files for 1981-82, earliest data available. NA from School Districts.
11. **Population Percentage Change from 1980 to 2000:** > 2%
12. **Project's public school attendance area(s) 2000 student population:** > 13,479
13. **Source:** > www.ed-data.k12.ca.us(1999-2000)
14. **Population Percentage Change from 2000 to 2020:** > 8%
15. **Project's public school attendance area(s) 2020 student population:** > 14,512
16. **Source:** > National Center for Educational Statistics, 2011 Projected Percentage Change from 1999 for California

Existing Library Facility Square Footage

Existing Public Library:

1. The current gross square footage of the existing public library(s) being replaced is: > 43,640 SF
If no existing public library facility, enter "0."

Existing School Library: (Co-located Projects Only)

2. The current gross square footage of the existing school library(s) being replaced is: > _____ SF

Library Facilities Master Plan

Describe the relationship of the proposed project to other existing or planned library facilities for the jurisdiction.

The City of San Mateo has a Main Library and two branch libraries. This project will replace the Main Library with a new Main Library that is over double the size of the current library. The new library will be located on the same site as the current library. The site was selected through a public process that reviewed 14 sites. The new San Mateo Main Library will have the most comprehensive collection and services of the three San Mateo libraries. It also has more open hours 62 per week, and is open on Sundays. The branch libraries are open Monday through Saturday, each for 40 hours per week. The libraries are well spread geographically in three sections of San Mateo roughly divided by two freeways, the Bayshore Freeway (101) and the Arthur Younger Freeway (92). There are no plans for additional library buildings, but strong support for all three current libraries. Building programs have been developed for all three libraries.

The role of the Main Library is to serve as an information and resource center where the public has access to an in-depth collection of up-to-date and accurate information. The Main Library promotes on-site, telephone and e-mail reference and information services to assist users in locating information on subjects ranging from practical questions to in-depth research. The Main Library's collections feature current high-interest materials, both fiction and non-fiction, extensive research sources and special collections in a variety of formats for people of all ages. The Main Library has larger world language, large-print and talking book collections which serve adjacent areas populated by many whose native language is not English and seniors who live in several senior housing residences within walking distance of the library. The Main Library has an extensive business collection and a full-time business librarian.

In addition to larger collections, and in response to community requests, the new Main Library will have a computer training room where most staff and public computer training will take place, large and small meeting rooms for community and staff meetings, an area for teens, an area for student research training to be provided jointly with the school district, 87 public computers, a business collection, and a large children's room. Children's services for the three libraries are coordinated by the Children's Team work unit; consequently collection development and programming is planned to optimize use of the three sites.

The Hillsdale and Marina branch libraries provide library services, programs, books and non-print materials to the neighborhoods adjacent to them. While each branch serves basic reference needs of its neighborhood with a core of reference materials, it does not duplicate the in-depth sources or special collections of the Main Library. Branch collections are limited to materials of high interest to their customers. While all residents are served by the Main Library, branch libraries primarily serve their immediate communities. The branch libraries offer basic reference services, children and adult collections, children's storytimes and other limited programming. Reference services at the branches has been greatly enhanced in the last five years by the technology which provides access to the Internet and databases. Physical improvements are planned and funded for both branch libraries within the next two years. The priorities for these renovations are mechanical upgrades, ADA improvements and creating maximum space for computers, children's programs and reader seating. One of the branches houses the video collection of the Peninsula Library System. This leased space with a combined operating staff has allowed the library to be open an additional 13 hours per week and increased library use.

In 2000, a Community Visioning process for the City's General Plan confirmed public satisfaction regarding the location of the three library facilities and clarified the need to improve the facilities, leading to funding for the branch improvements and matching funding for the Main Library through a local bond election in 1999 for \$35 million.

Age of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

1. When was the existing public library building(s) that will be replaced or improved built?

> 1968 Year

If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Joint Use Projects Only

In addition to the information listed above:

2. When was the existing school library building(s) that will be replaced or improved built?

> _____ Year
If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Condition of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

3. When was the most recent structural¹ renovation or expansion of the existing public library building(s) that is to be replaced or improved by the proposed project?

> _____ N/A _____ Year
If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Projects Only

In addition to the information listed above:

4. When was the most recent structural¹ renovation or expansion of the existing school library building(s) that is to be replaced or improved by the proposed project?

> _____ Year
If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

¹ Pertaining to the load bearing elements of the building

SITE INFORMATION

Ownership and Availability

Site

1. Is the library site currently owned by the applicant?

Yes ☒ No ☐

2. Will the library site be owned by the applicant?

Yes ☐ No ☐

3. Will the library site be leased by the applicant?

Yes ☐ No ☐

4. If the library site will be leased, provide the name of the owner:

> _____

5. Was the site acquired with funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998"?

Yes ☐ No ☒

[See Education Code section 19995(c)]

6. Is the site currently dedicated to the operation of a public library?

Yes ☒ No ☐

Building *(For Conversion Projects Only)*

7. Is the building to be converted currently owned by the applicant?

Yes ☐ No ☐

8. Will the building be owned by the applicant?

Yes ☐ No ☐

Title Considerations

Site

9. Are there any exceptions to marketable record title?

Yes ☐ No ☒

Building *(For Conversion Projects Only)*

10. Are there any exceptions to marketable record title?

Yes ☐ No ☐

Appraisal

(No appraisal is required if the value of the land or building will not be claimed as an eligible project cost or a local matching fund credit.)

Site

11. What is the appraised value of the library site?
(or library portion of site, if multipurpose project)

> \$ 1,283,000

12. Does the appraiser have a State Certified General Real Estate Appraiser's License?

Yes ☒ No ☐

Building *(For Conversion Projects Only)*

13. What is the appraised value of the building?
(or library portion of site, if multipurpose project)

> \$

14. Does the appraiser have a State Certified General Real Estate Appraiser's License?

Yes ☐ No ☐

Site Use Potential

Accessibility

Describe the accessibility of the proposed site for the residents in the library service area:

Equal Access

Discuss the site's accessibility to all parts of the library service area and its location in relationship to the geographic center of the library service area. Discuss any natural and artificial barriers that may impede access to the site.

The library site is located in downtown San Mateo, less than one block from El Camino Real which traverses the entire North-South length of San Mateo, which is 4.4 miles. While the site is in the northern part of the service area, the downtown is the heart of the city, and the lowest income parts of the service area are also in the northerly parts of the City with the North Central area within walking distance.

The library is accessible by all forms of transportation; by car from El Camino and Third Avenue, both major arterials; by bus less than one block away; by signed bicycle route; by pedestrians with developed sidewalks throughout the city. It is easily reached by pedestrians who live in the neighboring residential area and those who visit the downtown, where there are restaurants, businesses and retail shops. San Mateo is well suited for bicycling due to its pleasant climate, relatively flat terrain and close spatial distribution of services. Bicycle routes are signed and include Third Avenue in front of the library. Proposed routes will connect the current routes. No natural or artificial barriers impede access to site.



Number of public transit stops located within 1/4 mile of site: > 7

If public transit is available in the library service area, describe the various public transit access opportunities for the site. If no public transit is available in the library service area, enter "No Public Transit Service."

Public transit opportunities are available from Caltrain and from Sam Trans buses. The bus stop is located one and one-half blocks from the library on El Camino Real. The bus route runs the length of El Camino Real from the northern to the southern City boundary. There are seven bus lines that operate near the project site, including both local service and limited-stop express buses. All of these routes stop at El Camino and Fourth Avenue. Parallel bus routes to the East and West have connecting routes to El Camino Real with the major transfer points located at El Camino Real and Fourth Avenue, one and a half blocks from the library. It is possible to reach the Main Library from most areas of San Mateo by bus.

The Caltrain station is five blocks from the library at First Avenue and B Street and is also within walking distance of the library. Caltrain has frequent service between San Francisco and Gilroy and there are two other stations in San Mateo at Hillsdale and Hayward Park.

Pedestrian & Bicycle Access

Describe other access opportunities such as pedestrian walkways and bicycle paths. Discuss plans for amount and location of bicycle parking, including local ordinance requirements.

There are developed sidewalks throughout the City of San Mateo. Pedestrian facilities in the area consist of sidewalks on the public streets and along the site frontages. The site plan shows a nine-foot sidewalk on West Third Avenue and a five-foot sidewalk on Dartmouth Road fronting the site. Above-ground stairwells are located in the southeast and southwest corners of the building. The main stairs are located in the center of the library, as is the elevator. A staff-only elevator is located near the south-central part of the building. Visitors to the downtown are within easy walking distance of the library.

Within the general vicinity of the site are five existing bicycle routes and one proposed route. The library is on the corner of Third Avenue and Dartmouth Road both of which are San Mateo County existing bicycle routes. Within one to three blocks, Crystal Springs Road, El Camino Real and Fourth Avenue are existing routes. Second Avenue is a proposed bicycle route. Section 27.64.262 of the City Zoning Code specifies that the project should provide one bicycle parking facility for every 100 (automobile) parking stalls or fraction thereof. Accordingly, the project should provide at least two bicycle parking facilities on the site. The project will provide parking for 11 bicycles in the front of the building near the entrance.

Automobile Access

Describe the site's accessibility by automobile for residents of the library service area. Take into consideration traffic, traffic systems, and availability of curb cuts.

The library has excellent automobile access. Major arterials providing access to the library are El Camino Real and Alameda de las Pulgas. Third and Fourth Avenues provide primary access to Highway 101 and to portions of San Mateo east of 101, while El Camino Real and Alameda de las Pulgas run north-south and provide primary access to Highway 92. The intersection of El Camino Real and Third Avenue, one block from the library, is signalized. There is little congestion in the vicinity. After the project is built, all intersections in the vicinity will operate at level of service A or B (stable traffic flow with little or no delay). Even projections to 2010 show no nearby signalized intersection at worse than level-of service C (75% of capacity, with acceptable delays).

The new library will have two curb cuts, one providing access into the underground parking garage and a second for delivery off Dartmouth Street. San Mateo has prepared a detailed traffic study for the site. It recommended that a two-way left turn lane be created on Third Avenue to provide better access to the parking garage. This recommendation will be implemented. Other recommendations regarding sight distance, the book drop, and on-site circulation will also be implemented.

Proximity to Major Thoroughfares

List the major arterial routes in the library service area with the most recent traffic counts (number of vehicles per day):

	<u>Street Name</u>	<u>Number of Blocks from Site</u>	<u>Traffic Count</u>	<u>Count Date</u>
1. >	El Camino Real	1	34,825	07/23/01
2. >	Alameda De Las Pulgas	6	5,900	08/07/01
3. >	Chrystal Springs Road	8	7,100	08/09/01
4. >				

Library Automobile Parking

1. Number of library parking spaces available off street, on library site..... > 150 spaces

2. Number of library parking spaces available off street, off library site..... > 0 spaces
(within 500 feet of front door)
3. Number of parking spaces available on street..... > 153 spaces
(within 500 feet of front door)
4. Total Number of Spaces Available for Library Parking..... > 303 spaces

Zoning Requirements

5. Number of on-site library parking spaces required by local zoning..... > 93 spaces
6. Was a zoning variance or waiver obtained for the project for parking?..... > Yes ☐ No ☒
7. If so, by how many spaces were the parking requirements reduced?..... > spaces
8. Provide number of square feet per parking space as required by local zoning..... > 153 SF
9. If no local zoning requirement, provide the average number of square feet per parking space used in the project calculations..... > 0 SF

Automobile Parking to Building Square Footage Ratio

10. Calculate:
$$\frac{\text{\# of Square Feet of Parking}}{\text{\# of Square Feet of Building}} = \frac{73,092 \text{ SF}}{93,806 \text{ SF}} = 0.78 \text{ SF of Parking / 1 SF of Building}$$

Example:
$$\frac{\text{\# of Square Feet of Parking}}{\text{\# of Square Feet of Building}} = \frac{15,000 \text{ SF}}{10,000 \text{ SF}} = 1.50 \text{ SF of Parking / 1 SF of Building}$$

Library Bicycle Parking

11. Total Number of Spaces Available for on-site Library Bicycle Parking..... > 11 spaces

Parking Rationale

Describe the rationale behind the amount of parking that will be available for the project, including: (1) the location of the automobile parking (on-site or off-site), both within and beyond 500 feet of the library entrance; (2) local zoning requirements; (3) the availability of public transportation; (4) bicycle parking and bicycle and pedestrian paths; and (5) any other considerations impacting automobile parking requirements including, but not limited to, parking partnerships with shared use agreements.

The new library will include 162 spaces on two levels of underground parking; twelve will replace parking lost in the adjacent Bank of America lot acquired for building the new library, leaving a net total of 150 spaces for library parking. An additional 153 on-street spaces are within 500 feet of the library entrance. A community opinion poll completed in 1997 showed that almost every person surveyed noted the severe lack of library parking, currently 49 spaces. Because of the overflow parking from the library, on-street spaces are limited to two hour parking for non residents. The polling firm concluded that if an election had been conducted to not

surveyed noted the severe lack of library parking, currently 49 spaces. Because of the overflow parking from the library, on-street spaces are limited to two-hour parking for non-residents. The polling firm concluded that if an election had been conducted to pass a bond measure on parking alone, the vote would have been affirmative. Therefore, the planning effort for parking has been to provide the maximum parking possible within the budget and site.

The new library will afford 3 times the current spaces in a well-lighted garage. While the zoning requires 93 on-site parking spaces, the new library will provide 162 spaces. While the library has excellent access from public transportation, and roughly 35 percent of library trips are expected to be bicyclists and pedestrians, experience with the current library demonstrates that this number of spaces is needed.

Visibility

Describe how visible and prominent the public library building will be within the library service area.

The new Main Library will be located in downtown San Mateo and will be prominent and highly visible from the intersection of Third Avenue and El Camino Real (State Highway 85). Third Avenue is the primary entrance to downtown San Mateo. El Camino Real carries over 34,000 vehicles per day and runs the length of the San Francisco Peninsula, from San Jose to San Francisco. The library is also adjacent to the A.P. Giannini Branch of the Bank of America. The branch is named to honor the founder of the Bank and is only blocks from his historic residence, occupied for many years after his death by his daughter Claire Giannini Hoffman. The new Main Library will anchor the western edge of the downtown, while a new cinema project, slated to be completed at the end of 2003 will anchor the eastern edge at the opposite end of Third Avenue. As a significant pedestrian destination, Third Avenue draws residents at all times of day and night for commerce, dining and other civic functions such as the library. The library's visibility from El Camino and the downtown will make it a core building in this vital part of the city.

Community Context & Planning

Describe the proximity of the proposed site to other facilities and areas of the community, and how that proximity enhances the use of the library by the residents in the library service area. Describe the appropriateness of the proposed site including whether the proposed library project will contribute to the establishment, redevelopment, or revitalization of a community or downtown core, business district, or neighborhood. Describe how the proposed library is connected to other uses, including public use facilities, by a full range of transportation and pedestrian options.

Downtown San Mateo, where the library is located, remains the city center. For the past 20 years, San Mateo has implemented a redevelopment plan for the downtown to maintain its unique sense of place, enhance its vitality and activity, and continue the existing mix of retail, office, and residential uses. Third Avenue is the central downtown street and serves as the primary access from Highway 101. As noted, the new library will anchor one end of Third Avenue and a new cinema, the other end. Other recently completed major facilities in the downtown include a new train station and transit center, improvements to Central Park (San Mateo's largest community park, which has a recreation center and is adjacent to three senior resident facilities), street trees and new sidewalks on Third Avenue. All of these are within five blocks of the new library and linked to it by sidewalks. In addition, Mills Hospital, a major medical facility, is only three blocks away. The value of the library's proximity to major facilities is shown by the

new sidewalks on Third Avenue. All of these are within five blocks of the new library and linked to it by sidewalks. In addition, Mills Hospital, a major medical facility, is only three blocks away. The value of the library's proximity to major facilities is shown by the high volume of pedestrian traffic; about 25 percent of the library's users walk to it. Families and seniors can easily combine a trip to the library with a visit to Central Park. Bus lines serving the rest of the city connect to a major bus stop just one-and-a-half blocks from the library.

The library's location in the northern part of the city also ensures that it will be readily accessible by residents of San Mateo's lower income neighborhoods. The North Central neighborhood has the lowest incomes and greatest ethnic diversity in San Mateo and is located within a quarter mile of the library. With an Metropolitan Transportation Commission grant, the city is now completing a study of pedestrian improvements to improve pedestrian access from the neighborhood to the downtown. The area, however, is today completely improved with sidewalks.

Site Selection Process

Describe the site selection process including community and planning department involvement, consultant assistance, as well as any other pertinent activities associated with determining the best site for the library project.

A public site selection process was conducted in 1997. The President of the Library Board of Trustees chaired the 11-member Site Committee comprised of neighborhood residents, library users and public and community leadership including the Chief of Planning, a City Council member, a member of the Parks and Recreation Commission and the Superintendent of the High School District. The Committee was assisted by Daniel Iacofano, AICP of Moore Iacofano Goltsman, (MIG) and was formed to 1. Help design the overall site selection process and outcomes and 2. Develop the overall recommendations for the preferred site(s). The committee identified and reviewed the alternative sites and developed preliminary site criteria. The Planning Department provided size and zoning information for the sites. Some of the Sites had had prior public review through a design charrette in 1995 where architects and members of the community brainstormed the design of libraries on six sites.

Originally 14 sites were identified. The site committee met three times over three months. Two community workshops were then held, attended by over 70 people. The first public workshop invited the community to review and comment on alternative sites and develop site evaluation criteria. The second workshop involved the community in analyzing the advantages and disadvantages of alternative library sites using the criteria discussed in the first public workshop. The Site Selection Committee then formulated its recommendations on the three leading sites in a report to the City Council. Ultimately the City Council determined the preferred site.

Site Selection Summary

Describe why the proposed site was selected and why it is the best available location for the proposed public library project. If there are problems with the proposed site, are there mitigating circumstances that lessen the negative impact of the problem or problems? Describe any proposed design solutions that may moderate the site's drawbacks.

The proposed site was selected primarily because it was a proven site, with 65% of San Mateo's residents using library cards; the City owned the majority of the site, and it was located in the downtown and would help in downtown revitalization. The existing site also scored well on the evaluation criteria established by the Site Selection Committee. The site met the primary criteria: it accommodates the new library building program, provides adequate parking, minimizes site acquisition, and maximizes public benefit by encouraging library usage. The site also met the secondary criteria. It has excellent access to public transit, contributes to the revitalized Downtown, is aesthetically pleasing, maximizes public enthusiasm and energy, is a convenient location, near a major traffic artery, contributes to economic development of the downtown, is a place for community gathering, has easy circulation and traffic flow, is in a safe environment, is compatible with surrounding land use, and is in an appropriate library environment. There were three high scoring sites. The other leading two sites required that the City purchase the entire site, and one of these sites involved multiple owners. The selected site required purchase of only a small portion of an adjacent parking lot site with no structure. All sites were in the Downtown and required underground parking or a parking structure.

As the design has commenced, the site has been found to have additional advantages. The library will serve as a transition

As the design has commenced, the site has been found to have additional advantages. The library will serve as a transition between the commercial downtown and the adjacent residential neighborhood. The long facade of the library faces north providing the most desirable lighting for the building for energy efficiency, and it anchors the Third Avenue entrance into the downtown.

The primary disadvantage of the site is the need for temporary relocation during construction. However, the cost of temporary relocation is significantly less than the cost of purchasing a new site for the library.

Site Description

Size

The total square footage of the library site should equal the square footage shown in 1 through 8 below:

<u>All Projects</u> (Except Multipurpose Buildings)		<u>Square Footage</u>
1. Proposed Library Building Footprint ¹	>	29,500 SF
2. Proposed Library Surface Parking Lot	>	0 SF
3. Proposed Library Parking Structure Footprint ¹	>	0 SF
4. Future Library Building Expansion Footprint ¹	>	0 SF
5. Future Library Parking Expansion	>	0 SF
6. Required Local Zoning Set-Backs	>	15,355 SF
7. Desired Aesthetic Set-Backs & Amenities	>	1,357 SF
8. Miscellaneous & Unusable Space	>	667 SF
9. Total Square Footage of Library Project Site	>	46,879 SF
10. Proposed Under-Building Parking	>	75,228 SF

¹ "Footprint" means the square footage of surface area of the site that a building or structure occupies. For example, a single story 10,000 square foot building would have a 10,000 square foot footprint, but a two-story 10,000 square foot building with 5,000 square feet on each level would have a footprint of 5,000 square feet.

Multipurpose Building Projects Only

		A Library² Dedicated SQ FT	B Library Portion of Common SQ FT	C Other³ Common SQ FT	D Other³ Dedicated SQ FT
1. Proposed Building	>	0	0	0	0
2. Proposed Surface Parking Lot	>	0	0	0	0
3. Proposed Parking Structure	>	0	0	0	0
4. Future Building Expansion	>	0	0	0	0
5. Future Parking Expansion	>	0	0	0	0
6. Required Local Zoning Set-Backs	>	0	0	0	0
7. Desired Aesthetic Set-Backs & Amenities	>	0	0	0	0
8. Miscellaneous & Unusable Space	>	0	0	0	0
9. Total Square Footage of Multipurpose Project Site	>				
10. Proposed Under-Building Parking	>	0	0	0	0

² Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

³ "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Zoning

Classification

1. What is the current zoning classification of the site? > R5/E2 - 2/R5

2. Will the site have to be rezoned to build the project?

Yes ☐ No ☒

Variance or Waiver

3. Will a zoning variance or waiver be needed to build the project?

Yes ☐ No ☒

4. If so, list the date the variance or waiver has been or will be granted: >

(Date)

Permits & Fees

Permit & Fees Identification

Provide a list of any site permits or fees that have been or will need to be obtained:

	<u>Permit or Fee</u>	<u>Cost of Permit or Fee</u>	<u>Date Obtained or will be Obtained</u>
5. >	Planning Approvals/Permits (SitePlan&Arch.Review,	\$ 6,500	02/19/02

6. >	Site Development, Parcel Map/Lot line Adjustment)	\$		
7. >	Building & Asso.Permits (Encroachment/Grading)	\$	19,300	01/15/03
8. >	Utility Fees	\$	260,500	01/15/03

Drainage

9. Is the site in the 100-Year Flood Plain? Yes ☐ No ☒
10. Do any watercourses that require control drain onto the site? Yes ☐ No ☒
11. Do any watercourses that require control drain off the site? Yes ☐ No ☒
12. Is the storm sewer system currently adequate to prevent localized flooding of the site? Yes ☒ No ☐

Describe any necessary mitigation measures regarding drainage.

The new Main Library will create only minimal increases in total impervious area; most of the site is now developed with the existing library building and parking. The surrounding area has a developed storm drain system. Any increase in runoff will be minor, not nearly large enough to cause flooding on or off site or to exceed the capacity of the existing storm drainage system. The site is not subject to flooding or included in any flood zone. The project will comply with standard drainage conditions, which require that all storm runoff and downspouts be controlled and connected into the City's drainage system, and that no water run over sidewalks.

California Environmental Quality Act (CEQA)

CEQA Litigation

Are there any unresolved legal actions pending against the project regarding CEQA compliance? If so, provide the case name, court number, and a brief explanation.

No, N/A

Energy Conservation

Describe what measures (include building design, solar orientation, materials, mechanical systems, natural ambient lighting, etc.) are planned to reduce energy consumption and operating costs for the library.

The San Mateo Public Library project has sustainable design and construction goals that will be rated using the US Green Building Council's LEED (Leadership in Energy and Environmental Design) rating system. The building has the advantage of facing in a northerly direction to take advantage of daylight without direct sun. The building will be designed so that natural light (direct or indirect) will reach 90% of the building, and 90% of the occupants will have a direct line of sight to a window. The building will utilize sustainable or "green" technology that will save the library more than 20 percent in energy costs. The controls system for the building will be capable of ongoing measurement and verification of the energy performance and the thermal comfort. Mechanical systems will maximize outdoor air, and an under-floor air system will provide more efficient ventilation. Research on existing raised floor systems indicates that such a feature may save the Library as much as \$0.50 to \$0.75 per square foot, thereby reducing energy bills by 17-26%. The design team for the building includes Arup Group Ltd., who contributed and provided technical review for the State Library publication, Energy Management Strategies in Public Libraries published this year.

Other energy-conserving features include roof mounted photovoltaic cells, building materials with a minimum 25% recycled content and water efficient landscaping that will use 50% less water. There will be minimal use of volatile organic compounds, (VOC) found in adhesives, carpets, or paints. The building design will isolate and ventilate indoor chemical and pollutant sources such as photocopy rooms and have windows that open so air conditioning can be turned off on cool days.

The Building Program specifies finishes that are durable and easy to maintain and standard products for replacement. All fixtures and hardware are to be easily available replacement and repair needs.

Historic Buildings

Historic Status

1. Was the existing building, if it is being renovated or expanded as part of the project, or any buildings on adjacent properties, built longer than 50 years ago?

Yes ☐ No ☒

Is the existing library building project, or any buildings on adjacent properties:

2. On the National Register of Historic Places?

Yes ☐ No ☒

3. A National Historic Landmark?

Yes ☐ No ☒

4. A National Monument?

Yes ☐ No ☒

5. On County or Municipal Historic Designation list?

Yes ☐ No ☒

6. On the California Register of Historical Resources list?

Yes ☐ No ☒

7. A California Historical Landmark?

Yes ☐ No ☒

8. A State Point of Historical Interest?

Yes ☐ No ☒

Federal Compliance

9. Will this project utilize Federal funds or require a permit or license from a Federal Agency?

Yes ☐ No ☒

10. If yes, has the review process required by section 106 of the National Historic Preservation Act been completed?

Yes ☐ No ☐

If not, please explain.

State Historic Preservation Office (SHPO)

1. Has the State Historic Preservation Office been contacted regarding the project?

Yes ☐ No ☒

If yes, summarize any comments received from SHPO. Does the project meet the Secretary of the Interior's Standards for the Treatment of Historic Properties? Please explain.

Local Historic Preservation Ordinance

2. Is there a local historic preservation ordinance that applies to the proposed project site or any adjacent properties?

Yes ☐ No ☒

If yes, briefly specify any applicable requirements or restrictions, such as height limits, etc. Further, describe any ways that the proposed project's conceptual design plans are not substantially in compliance with the local historic preservation ordinance.

Geotechnical Report

Identify and summarize any special geologic conditions, including, but not limited to, compressible and expansive soils, tunnels and mine shafts, unstable slopes, active seismic zones, excessive ground water and areas prone to liquefaction. Indicate if these conditions will prevent the use or significantly increase the cost of developing the site for a public library building.

In May 2000 Harza Engineering Company, Inc. performed a geotechnical investigation for the project. Surface materials encountered in the borings consisted of up to 4 inches of asphalt and up to 5 inches of baserock, followed by firm to very stiff clay to approximate depths of 10 feet. The near surface clayey soil has a low plasticity and a low expansion potential. The clay was underlain by medium dense to very dense sand and gravel to a depth of about 20 to 30 feet. The sand and gravel was underlain by 20 feet of very stiff to hard clay followed by dense to very dense clayey sand to maximum depth explored of about 101½ feet. **22**

20 feet of very stiff to hard clay followed by dense to very dense clayey sand to maximum depth explored of about 101½ feet.

Groundwater was encountered at depths ranging between 15 and 24 feet in the drilling investigation. One of the borings was left open for about 30 minutes after drilling at which time the groundwater was measured at about 10½ feet.

Based on the results of the review and evaluation, significant geologic hazards at the proposed Main Library site appear to be limited to the potential for moderate to strong ground shaking. In particular, a seismic site response study was performed to investigate the influence of subsurface soil conditions on the seismic site response to the design earthquake motion. The findings are typical of many sites in the Bay Area near a fault.

Based on findings from the geotechnical investigation, the site is suitable for the proposed Main Library project from a geotechnical engineering standpoint. The primary consideration for foundation design and construction is the deep excavation for the planned underground garage structure and shallow groundwater table. Although the primary consideration described may add to the cost of construction, it is common in deep excavation for a planned underground garage structure. Appropriate design has also been specified to mitigate the issue.

Demolition

Describe any necessary demolition of structures and the associated costs involved with the site.

(If no demolition, indicate by "N/A")

	<u>Structure(s) to be Demolished</u>	<u>Demolition Cost Estimate</u>
1. >	Existing Library	\$ 402,199
2. >	Site Paving	\$ 40,220
3. >	Misc. Structures and Amenities	\$ 20,110
4. >		\$
5. >		\$
6. >		\$
	Total Demolition:	> \$ 462,529

Utilities

Describe availability of utilities and associated costs if any utilities are not currently located within 100 feet of a property line of the site.

<u>Utility</u>	<u>Availability</u>	<u>Cost to bring Service to Site (Ineligible)</u>
1. Electricity	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$
2. Fiber Optic Cable	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$
3. Telephone	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$
4. Gas	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$

5. Cable TV	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
6. Storm Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
7. Sanitary Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
8. Water	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____

Site Development

(All off-site costs beyond 100 foot utility tie-ins are local ineligible expenses, but shall be identified and included in the budget estimate under ineligible site development costs.)

<u>Site Development Costs</u>		<u>Eligible</u>	<u>Ineligible</u>
1. Utilities.....	>	\$ 279,253	\$ _____
2. Cut, Fill & Rough Grading.....	>	\$ 1,695,398	\$ _____
3. Special Foundation Support (pilings, etc.).....	>	\$ 1,178,410	\$ _____
4. Paving, curbs, gutters & sidewalks.....	>	\$ 166,788	\$ _____
5. Retaining Walls.....	>	\$ 0	\$ _____
6. Landscaping.....	>	\$ 187,032	\$ _____
7. Signage.....	>	\$ 0	\$ _____
8. Lighting.....	>	\$ 75,110	\$ _____
9. Removal of underground tanks.....	>	\$ 0	\$ _____
10. Removal of toxic materials.....	>	\$ 0	\$ _____
11. Rock removal.....	>	\$ 0	\$ _____
12. Traffic signals.....	>	\$ 0	\$ _____
13. Other (Specify): <u>Set Walls, Fencing, Bollards, Misc.</u>	>	\$ 272,188	\$ _____
14. Other (Specify): <u>Children's Court and Amphitheater</u>	>	\$ 241,319	\$ _____
15. TOTAL SITE DEVELOPMENT COSTS:.....	>	\$ 4,095,498	\$ _____

FINANCIAL INFORMATION

Normal Public Construction Costs in the Applicant's Area

For projects with new construction only (i.e., constructing a totally new library building or the expansion to an existing building)

Construction Cost Index Approach:

To justify the eligible projected construction cost estimate for new construction, applicants shall complete the following:

1) January 2002 current costs per square foot:

- A. For new facilities: **\$202 /SF**
- B. For square footage added to an existing building, i.e. "expansions": **\$238 /SF**

Multiply the appropriate County Locality adjustment Factor (2B) by the appropriate new cost per square foot figure (2C) (See section 20436 (c) (1) to obtain the "Locally Adjusted Construction Cost per Square Foot" figure (2D):

2)A. County: > <u>San Mateo</u>	County Locality	B. Adjustment Factor: > <u>1.14</u>	X	Appropriate	C. New Cost/SF: > <u>\$ 202</u> /SF = D. > <u>\$ 230</u> /SF
	Name of Project County				(Select: 1A or 1B)
[Example: <u>Solano</u>		<u>1.07</u>	X		\$ 202 /SF = \$ 216 /SF]

3) A. Locally Adjusted Construction Cost Per Square Foot: > \$ 230 /SF

The "Locally Adjusted Construction Cost per Square Foot" (3A) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of months (4A) times .002 (1.5%) to get an inflation factor (4B). Multiply the inflation factor (4B) times the "Locally adjusted Construction Cost per Square Foot" figure (4C) to get an "Additional Cost per Square Foot" figure (4D)

Number	Inflation	Locally Adjusted	Additional \$/SF
4) A. of Months: > <u>36</u> X .002 = <u>(1/5%)</u>	B. Factor: > <u>.072</u> X	C. Construction \$/SF: > <u>\$ 230</u> /SF = <u>(Re-enter 3A)</u>	D. > <u>\$ 17</u> /SF
[Example 14 X .002 =	.028 X	\$ 216 /SF =	\$ 6 /SF]

Add the resulting "Additional Cost per Square Foot" figure (5A) to the "Locally Adjusted Construction Cost per Square Foot" figure (5B) to get the "Eligible Projected Construction Cost per Square Foot" figure (5C):

Additional	Locally Adjusted	Eligible Projected
5) A. Cost/SF: > <u>\$ 17</u> /SF + <u>(Re-enter 4D)</u>	B. Construction \$/SF: > <u>\$ 230</u> /SF = <u>(Re-enter 4C)</u>	C. Construction \$/SF: > <u>\$ 247</u> /SF
[Example \$ 6 /SF +	\$ 216 /SF =	\$ 222 /SF]

The total "Eligible Projected Construction Cost" for the project is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (5C) by the total number of square feet of new construction:

6) The Eligible Projected Construction \$/SF:	> <u>\$ 247</u> /SF
Multiplied By	<u>(Re-enter 5C)</u>
7) The Square Footage of New Construction:	> <u>93,800</u> SF
Equals	
8) The Eligible Projected Construction Cost:	> <u>\$ 23,170,000</u>

If the projected construction cost estimated by the project architect is lower than the figure in Line 8, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

9) Eligible Contingency: (10% of Line 8)	> <u>\$ 2,317,000</u>
--	-----------------------

Comparable Public Construction Approach:

As an alternate to the Construction Cost Index approach to estimating normal construction costs in the applicant's area, the applicant may employ a local public construction cost comparison approach to calculate the Eligible Projected Construction Cost figure. [See section 20436 (c) (3)]. List a minimum of three comparable public construction projects that have been bid within the applicant's County within three years of the Board's deadline for application.

Comparable public construction projects are public libraries, community colleges, post offices, museums, courthouses, city halls, auditoriums, convention centers, civic centers, senior citizens centers, public schools, and recreation centers.

The costs listed shall be for construction of the building only and exclusive of any site acquisition, demolition, development, utilities, or landscaping; surface and under building parking; works of art; shelving; furniture; built-in service desks, counters, workstations, or other casework; movable equipment; or architectural and engineering fees.

	Project	Date Bid	Construction Cost/SF	Example:
A. >			/SF	\$ 230 /SF
B. >			/SF	\$ 210 /SF
C. >			/SF	\$ 220 /SF
D. >			/SF	/SF
E. TOTAL			> \$ /SF	\$ 660 /SF
10) Locally Determined Comparable Cost per Square Foot (\$/SF):				
> \$	Divided by	>	=	> \$ 0 /SF
Re-enter Line E		# of Projects		Locally Determined Comparable Cost per Square Foot
[Example \$ 660 /SF	Divided By	3	=	\$ 220 /SF]

The "Locally Determined Comparable Cost per Square Foot" (10) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of Months (11A) times .002 (1/5%) to get an inflation factor (11B). Multiply the inflation factor (11B) times the "Locally Determined Comparable Cost per Square Foot" figure (11C) to get the "Additional Cost per Square Foot" figure (11D):

Number	Inflation	Locally Determined	
11) A. of Months: > _____ X .002 =	B. Factor: > _____ X	C. Comparable \$/SF: > _____	/SF = D. > \$ _____ /SF
(1/5%)		(Re-enter 10)	
[Example 14 X .002 =	.028 X	\$ 220	/SF = \$ 6 /SF]

Adding the resulting "Additional Cost per Square Foot" figure (12A) to the "Locally Determined Construction Cost per Square Foot" figure (12B) gives the "Eligible Projected Construction Cost per Square Foot" figure (12C):

Additional	Locally Determined	Eligible Projected
12) A. Cost\$/SF: > \$ _____ /SF +	B. Construction \$/SF: > _____ /SF =	C. Construction \$/SF: > \$ _____ /SF
(Re-enter 11D)	(Re-enter 11C)	
[Example \$ 6 /SF +	\$ 220 /SF =	\$ 226 /SF]

The "Eligible Projected Construction Cost" is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (12C) times the square footage of new construction:

13) The Eligible Projected Construction \$/SF:	> \$ _____ /SF
Multiplied By	(Re-enter 12C)
14) The Square Footage of New Construction:	> _____ SF
Equals	
15) The Eligible Projected Construction Cost:	> \$ _____

If the projected construction cost estimated by the project architect is lower than the figure in Line 15, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

16) Eligible Contingency: (10% of Line 15)	> \$ _____
--	------------

Library Project Budget (All projects except Multipurpose Projects)

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank provided.

Line Items:		Eligible	Ineligible
1)	New Construction..... >	\$ 23,170,000	\$ 326,173
2)	Remodeling Construction..... >	\$ 0	\$ 0
3)	Contingency..... >	\$ 2,317,000	\$ 1,634,500
4)	Appraised Value of Building..... >	\$ 0	\$ 0
5)	Appraised Value of Land..... >	\$ 1,283,000	\$ 417,000
6)	Site Development..... >	\$ 4,095,498	\$ 0
7)	Site Demolition..... >	\$ 462,529	\$ 0
8)	Site Permits & Fees..... >	\$ 260,050	\$ 0
9)	Site Option to Purchase Agreement..... >	\$ 0	\$ 0
10)	Furnishings & Equipment Costs..... >	\$ 4,000,000	\$ 0
11)	Signage..... >	\$ 46,923	\$ 0
12)	Architectural & Engineering Costs..... >	\$ 4,892,454	\$ 0
13)	Construction Cost Estimator Fees..... >	\$ 85,050	\$ 0
14)	Interior Designer Fees..... >	\$ 411,321	\$ 0

15)	Geotechnical/Geohazard Reports.....	>	\$	47,000	\$	0
16)	Hazardous Materials Consultant Fees.....	>	\$	75,000	\$	0
17)	Energy Audit, Structural Engineering, Feasibility & ADA Studies.....	>	\$	0	\$	0
18)	Library Consultant Fee.....	>	\$	0	\$	0
19)	Construction Project Management.....	>	\$	2,571,514	\$	0
20)	Other Professional Fees.....	>	\$	444,993	\$	469,232
21)	Local Project Administration Costs.....	>	\$	0	\$	526,772
22)	Works of Art.....	>	\$		\$	395,150
23)	Relocation Costs & Moving Costs.....	>	\$	0	\$	2,112,830
24)	Acquisition of Library Materials.....	>	\$	0	\$	0
25)	Other (Specify): <u>Under Library Parking</u>	>	\$	9,025,778	\$	0
26)	Other (Specify): <u>Stacks</u>	>	\$	1,183,605	\$	0
27)	Other (Specify): <u>Built In Millwork & Equipment</u>	>	\$	1,188,144	\$	0
28)	TOTAL PROJECT COSTS:	>	\$	55,559,859	\$	5,881,657

Sources of Project Revenue (All projects except Multipurpose Projects)

29)	State Matching Funds (65% of Line 28 ¹ Eligible Costs).....	>	\$	20,000,000
30)	Local Matching Funds (Line 28 Eligible Costs minus Line 29).....	>	\$	35,559,859

[Must also equal the total of Lines 31 - 35]

Sources of Local Matching Funds:

31)	City.....	>	\$	35,559,859
32)	County.....	>	\$	
33)	Special District.....	>	\$	
34)	Private.....	>	\$	
35)	Other (Specify):	>	\$	
36)	Local Credits [Land ² and A&E Fees].....	>	\$	0
37)	Adjusted Local Match [Line 30 minus Line 36].....	>	\$	35,559,859
38)	Supplemental Local Funds [Same as Line 28 ineligible].....	>	\$	5,881,657
39)	TOTAL PROJECT INCOME: [Add Lines 29, 30, and 38].....	>	\$	61,441,516

¹ Up to a maximum of \$20,000,000

² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]

Projected Library Operating Budget

(New Public Libraries, including Conversion Projects except Multipurpose Projects)

EXPENDITURES		INITIAL START-UP EXPENSES	ANNUAL EXPENSES
1. Salaries/Benefits	>	\$ 0	\$ 3,339,736
2. Facilities Costs	>	\$ 0	\$ 241,522

Insurance
Maintenance [Including Custodial, Trash, Landscaping, etc.]
Security
Utilities
Other (Specify): _____

3. Equipment	>	\$	0	\$	79,725
Equipment					
Supplies					
4. Materials	>	\$	0	\$	397,369
Books, AV, Magazines, & Newspapers					
Electronic Services & Subscriptions					
Other Formats					
5. Other Allocations (As applicable to the proposed project)	>	\$	0	\$	128,837
Administrative/Business Office					
Branch Operations					
Circulation Services					
Facilities & Capital Coordination					
Program Planning					
Technical Services					
Other (Specify): Shared Automation System					
6. Miscellaneous (Other)	>	\$	0	\$	128,837
7. TOTAL EXPENDITURES:	>	\$		\$	4,316,026

Multipurpose Project Budget (With Library Project Budget) *(Multipurpose Projects Only)*

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank space provided.

Line Items:	A Library ¹ Dedicated Eligible	B Library Portion of Common Eligible	C Library Total Eligible	D Library Total Ineligible	E Other ² Total Ineligible
1. New Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
2. Remodeling Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3. Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4. Appraised Value of Building	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5. Appraised Value of Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
6. Site Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
7. Site Demolition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
8. Site Permits & Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9. Site Option Agreement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10. Furnishings & Equipment Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
11. Signage	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
12. Architectural & Engineering Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
13. Construction Cost Estimator Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
14. Interior Designer Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15. Geotechnical/Geohazard Reports	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
16. Hazardous Materials Consultant Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
17. Energy Audit, Structural, ADA, & Engineering Feasibility Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

18. Library Consultant Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
19. Construction/Project Management	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
20. Other Professional Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
21. Local Project Administration Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
22. Works of Art	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
23. Relocation Costs & Moving Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
24. Acquisition of Library Materials	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
25. Other (Specify): _____	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
26. Total Project Costs:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

¹ Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

² "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Sources of Multipurpose Project Revenue (Multipurpose Projects Only)

27.	State Matching Funds (65% of Line 26 total eligible costs ¹).....	>	\$ _____
28.	Local Matching Funds.....	>	\$ _____
<i>[Column C, Line 26 minus Line 27. Must also equal the total of Lines 29 -33.]</i>			
Sources of Local Matching Funds:			
	29) City.....	>	\$ _____
	30) County.....	>	\$ _____
	31) Special District.....	>	\$ _____
	32) Private.....	>	\$ _____
	33) Other (Specify): _____	>	\$ _____
34.	Local Credits [Land ² and A&E Fees].....	>	\$ _____
35.	Adjusted Local Match (Line 28 minus Line 34).....	>	\$ _____
36.	Supplemental Local Funds (Same as Line 26 Library (D) and Other (E) Total Ineligible).....	>	\$ _____
37.	TOTAL PROJECT INCOME: (Add Lines 27, 28 and 36).....	>	\$ _____

¹ Up to a maximum of \$20,000,000² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]**Projected Library Operating Budget (Multipurpose New Construction and Conversion Projects Only)**

<u>EXPENDITURES</u>	<u>INITIAL START-UP EXPENSES</u>	<u>ANNUAL EXPENSES</u>
1. Salaries/Benefits	> \$ _____	\$ _____
2. Facilities Costs	> \$ _____	\$ _____
Insurance		
Maintenance [Including Custodial, Trash, Landscaping, etc.]		
Security		
Utilities		
Other (Specify): _____		
3. Equipment	> \$ _____	\$ _____
Equipment		
Supplies		
4. Materials	> \$ _____	\$ _____
Books, AV, Magazines, & Newspapers		
Electronic Services & Subscriptions		
Other Formats		
5. Other Allocations (As applicable to the proposed project)	> \$ _____	\$ _____
Administrative/Business Office		
Branch Operations		
Circulation Services		
Facilities & Capital Coordination		
Program Planning		
Technical Services		
Other (Specify): _____		
6. Miscellaneous (Other)	> \$ _____	\$ _____
7. TOTAL EXPENDITURES:	> \$ _____	\$ _____

Financial Capacity (New Construction and Conversion Projects Only)

Applicants with new public library projects shall describe their financial capacity to open and maintain operation of the proposed library including anticipated revenue sources for library operations support.

Library operations will be primarily funded (93%) by the City of San Mateo General Fund. The City has allocated an additional \$750,000 in the budget for the operation of the new, larger library. During voter polling for the local bond funds, the public wanted assurance that once the library was built there would be sufficient funding for operation. The library will be designed for efficiency, more self-help, energy savings, and ease of maintenance. While the economic condition of the City is somewhat dependent on the regional economic recovery, the immediate financial condition of the City of San Mateo is sound. The City previously implemented financial policies regarding establishment of reserves, sinking/replacement funds, and enterprises. The sinking funds provide upgrades for technology, computer replacement every three years, furniture replacement and major building repairs.

In developing the budget for fiscal year 2002-2003, a moderate economic recovery is assumed in the region that translates into a positive 3.2% growth in general revenues, as compared to the decline in the previous year. The consensus thinking among regional economists is that the current recession will bottom out in spring or summer of 2002.

In addition to General Funds, Library operations receive State funding, 6% of the budget, through the Public Library Fund, Inter-Library Loan reimbursements, and Literacy grants. This funding has been allocated or granted on a year-to-year basis. In the event all of this funding were lost, other grants and support through the San Mateo Library Foundation would be sought. The San Mateo Library Foundation, established in 1995, provides additional annual funding for the literacy program, children's services and collections.

PROJECT TIMETABLE

Provide the timetable for the proposed project.

<u>ACTIVITY</u>		<u>DATE</u>
1. Planning and Land Use Permits Obtained (If Applicable)	>	02/01/02
2. Site Acquired (Obtain Possession by Purchase, Donation or Lease)	>	05/01/02
3. Schematic Plans Completion	>	01/04/02
4. Design Development Plans Completion	>	02/25/03
5. Working Drawings (90%) Completion	>	10/05/03
6. Construction Documents Completion	>	11/19/03
7. Project Advertised for Bids	>	12/04/03
8. Start of Construction	>	02/09/04
9. Estimated Mid-Point of Construction	>	01/03/05
10. Completion of Construction	>	11/29/05
11. Opening of Library Building to the Public	>	12/29/05
12. Final Fiscal & Program Compliance Review Completed	>	03/01/06

APPLICATION CERTIFICATION

SIGNATURES

The parties below attest to and certify the accuracy and truthfulness of the application for California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 funds. If the application is successful, the applicant agrees to execute the project on the basis of the application data provided herein including all supporting documents.

AUTHORIZED OFFICIAL OF THE APPLICANT JURISDICTION

Signature of Mayor, Chairperson of Board of Supervisors, or Head of District, authorized to make application for the local jurisdiction.

> _____
Signature

> _____
Date

> Sue Lempert

Name (type)

> Mayor

Title (type)

LIBRARY DIRECTOR OF THE OPERATING LIBRARY JURISDICTION

I hereby affirm that the library jurisdiction, for which I am the administrative agent, approves of the application and will operate the facility as a public library after its completion.

> _____
Signature

> _____
Date

> Kathleen G. Ouye

Name (type)

> City Librarian

Title (type)

- ***SUBMIT COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTS ACCORDING TO INSTRUCTIONS IN SECTION 20440***

- ***MAIL APPLICATION AND SUPPORTING DOCUMENTS TO:***

***Bond Act Fiscal Officer
Office of Library Construction
1029 J Street, Suite 400
Sacramento, CA 95814-2825***